

MINUTES

SAFETY GROUP - TEMPORARY AGENCIES TUESDAY, FEBRUARY 5TH, 2002 WSIB DOWNSVIEW

PRESENT

Maureen McDonald, Workplace Safety and Insurance Board (WSIB)
Mize Lyons, Workplace Safety and Insurance Board (WSIB)
Thomas Abercrombie, WSIB
Paul Casey, WSIB
Audrey Birkbeck, Ministry of Labour
Peter Shewshuk, Lee McCue, Charles Corey, Simon Hussein, Tim Nakatsu, Margaret Waithe, IAPA
Sharon Mercer and Nathan Carruth, Judy Carley, Express Personnel
Carol Kameka, Best Personnel Services
Bryan Merkley, SOLUTIONS
Jennifer Kingshott, Muskoka Staffing
Lorri Sumner and Charmaine Perera, The People Bank
Dawn Sibbilin and Mark Reno, The Prior Resource Group
Tara Azulay, Altis HR (for Kathryn Tremblay, Excel HR)
Jack Minacs, Ontario Service and Safety Alliance (OSSA)
Janice Weir, Affordable Personnel
Marian Beecraft, Manpower Services
Dale Legge, Adecco
Loni Attrell, TOSI Placement Services Inc.
Gail Citroen, The Little Group
Jackie Supper, Armor Personnel
Graint Berry, The Personnel Network Inc.
Anne Huffman, The Keith Bagg Group
Stephanie Huffman, Industrial Temporary Solutions (ITS)
Lisa McDougall, ATS Reliance
Mary McNinch, ACSESS

ABSENT, with regrets

Alisson Pinfold, Adecco
Karen Downer, Advantage Personnel
Gary Nettleton, Executive House
Dan McGarry, The Personnel Network Inc.
Nancy O'Neill, Windsor Personnel
Brenda Hewgill, Georgian Staffing
Maggie Mowry, Lift Temp

1. Welcome, Round of Introductions

The meeting commenced with a round of introductions. Safety Group binders were distributed to all new members.

Meeting Dates and times for 2002: All meetings to be held at WSIB, Downsview location

- 1) **February 5, 2002 from 9:30am to 12:30pm**
- 2) **May 14th from 9:30am to 12:30pm**
- 3) **August 20th from 9:30am to 12:30pm**
- 4) **November 5th from 9:30am to 12:30pm**

2. Opening Remarks from Sponsor

Mary McIninch, ACSESS provided safety group members with information on the association's role in sponsoring the Safety Group Program. The sponsor's role is to oversee the group and regularly report progress to the WSIB. Our purpose or mission as a safety group is to create a greater awareness and set higher health and safety standards for our industry. In setting these standards, members will also benefit from improved individual WSIB premiums and the potential to reduce our rate group premium. The **Safety Group Action Plan** must be returned to sponsor prior to February 18th. The group element for 2002 is **Networking**.

3. Presentation by Paul Casey, WSIB Safety Group Project Manager

- a) *How the Safety Groups Program was implemented* Safety Group Program created as a prevention initiative to eliminate injury and illness from Ontario Workplaces. The program rewards demonstrated achievements in health and safety. The program requires mentoring, pooling of resources and sharing of best practices.
- b) *The role of Safety Group Participants:* Firms participating are expected to implement and improve the prevention programs in their workplaces. The Achievement List (p.9 of *Employers' Guidelines*) sets out a framework for building a prevention program. In each year of participation in the Safety Group Program, each firm is required to complete at least five elements from the Achievement List. Each Safety Group will choose one group element (**Networking selected under Leadership**), one element from the Organization or Hazard Recognition categories and 2 additional elements from any of the categories.

4. Health and Safety Panel Discussion and Questions from members

Mary McIninch, ACSESS
 Maureen McDonald, WSIB
 Thomas Abercrombie, WSIB
 Peter Shewchuk, IAPA
 Jack Minacs, OSSA
 Audrey Birkbeck, Ministry of Labour

The panel discussed new developments in the temporary help sector.

5. Workgroups

Safety Group members were divided into Workgroups for networking purposes. IAPA representatives have been assigned to all groups. All 4 workgroups set a networking standard for 2002.

GROUP 1 IAPA consultant –
 Tim Nakatsu (905-608-9378)

	<i>Contact</i>	<i>Company</i>
1	John Cameron	Maingate Personnel
2	Dan McGarry	The Personnel Network Inc.
3	Gail Citroen	The Little Group
4	Lisa McDougall	ATS Reliance
5	Brenda Hewgill	Georgian Staffing Services
6	Brian Merkley	SOLUTIONS
7	Dawn Sibbilin	The Prior Resource Group

GROUP 2 IAPA consultant –
 Lee McCue (416-289-3421)

	<i>Contact</i>	<i>Company</i>
1	Alisson Pinfold/Dale Legge	Adecco Employment Services Ltd
2	Anne Huffman	The Keith Bagg Group
3	Marian Beecraft	Manpower Services Canada Ltd
4	Andrew Grieve	Multec
5	Stephanie Huffman	Industrial Temporary Solutions
6	Karen Downer	Advantage Personnel

GROUP 3 IAPA consultant –
 Charles Corey (416-289-3421)

	<i>Contact</i>	<i>Company</i>
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GROUP 4 IAPA consultant –
 Peter Shewchuk

	<i>Contact</i>	<i>Company</i>
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1	Gary Nettleton	Executive House (Chatham)
2	Liz Coleiro	Drake International
3	Kathryn Tremblay	Excel HR
4	Jackie Supper	The Staffing Edge – Armor
5	Nancy O'Neill	Windsor Personnel
6	Carol Kameka	Best Personnel
7	Cole Hayes	LiftTemp

1	Sharon Mercer	Express Services, Inc.
2	Charmaine Perera	The People Bank
3	Janice Weir	Affordable Personnel Services
4	Michelle Crowder	Spherion Workforce Architects
5	Loni Attrell	TOSI Placement Services
6	Jennifer Kingshott	Muskoka Staffing

NEXT MEETING – Attendance is mandatory for all participants, please confirm numbers with ACSESS before May 3rd, 2002

Date: Tuesday, May 14th 2002

Time: 9:30 am to 12:30

Place: WSIB Downsview
Humber Room

Note: Muffins, coffee will be served