

SAFETY IN STAFFING

June 21, 2007



Welcome Summer

With the official arrival of summer upon us, now is a perfect time to review your documents, inspection sheets, client agreements, and other recording documents filed away. This is also a great time to hire students - but before doing so, be sure to review *Young Workers Awareness Guidelines* and communicate your policies and procedures to your clients!

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ACSESS Website Members Only

A quick note that our website has gone "Members-Only". This means you will require a username and passcode to upload member information, documents and resources, including any forms on the Safety Group page. Do note that the member logins differ from the Safety Group Message Board login details. Contact our Manager of Member Services, Brenda Looyenga at blooyenga@acsess.org to obtain your ACSESS member login information. We encourage you to continue to visit the message board and post notices and information as needed. Some great information has been recently posted by OSSA and other participating firms. Safety Group message board logins are available through Marinella Nesso at mnesso@acsess.org.

Accreditation and Firm Continuation

At the last Safety Group Sponsors meeting which took place on May 25th, 2007, WSIB confirmed that 5th Year plus members would have the opportunity to continue in the Program in 2008. This is in response to the continuation of consultation for the Accreditation program. Because of the continuation of participating firms, elements to the achievement list found in the Employers Guidelines will be amended providing the firms with opportunity to update and add to their already expansive list of elements. This also means that these firms will be rewarded for their continued performance and achievement in the program.

Deadline Reminder

A reminder that the deadline to make any changes to your SG Action Plan is June 30th, 2007. All progress reports should have been submitted by now and many of you are well under way launching your 2007 elements through Communication and Training. Please ensure that in developing your Standards for your elements that the Standard be a document or statement separate from your policy or other produced materials for posting. The Standard must be dated and signed by senior management and ensure that it is specific to your organization. Please review the Employer Guidelines or your 2007 SG binders for more information on "What a Standard should include". Note that the WSIB Template CD provided at the beginning of the year is an excellent resource for developing your standards. Once you have something prepared, feel free to have ACSESS, your mentor, IAPA or OSSA review the standard. Don't forget your timelines to ensure you have sufficient time for Training and Evaluation – all these steps must be completed prior to the year end (December).



Be sure to use the Safety Group logo to promote your dedication and commitment to the program.

Safety Group Updates

ACSESS has received the first quarter report card from WSIB for our 2007 Safety Group. Please obtain the [report card](#) by visiting our website at www.acsess.org. The group's frequency and severity rates are down from prior years. This is a good indication that our group is moving towards better Health & Safety and potential rewards. Because the data obtained is preliminary, some information on leading injuries and causes is unavailable. For a full perspective of the 2006 SG performance, view the 2006 Report Card, also attached.

We encourage you to maintain open communication with your mentors throughout the summer and feel free to contact ACSESS should you have any questions with regards to your element development. ACSESS will be meeting with first-year members to go over action plans and progress on elements during the summer. Please contact Marinella Nesso if you have not arranged an appointment as yet. Safety Group Spot-checks for the 2006 program year are well underway. Please be sure to confirm your dates with Sponsor prior to your spot-check. ACSESS will be able to report the verification results with the group at our next Safety Group meeting to be held on September 5th 2007 for Toronto and September 13th, 2007 for Ottawa.

Steering Committee meets July 18, 2007

The Steering Committee will be meeting on July 18th, 2007 at the ACSESS office for an interim meeting on Program developments and other agenda items. If there is an item you would like addressed please contact your mentor or a steering committee member for inclusion. Steering Committee contacts can be found in your 2007 SG Binder. The committee is also looking to occupy an opening for a First Year participating firm. If you are interested in participating at this level, please contact me via email or 1-888-232-4962.

2008 Applications & Marketing Initiatives

We will be inviting all ACSESS members firms to join the Safety Group Program. More information including the 2008 application form will be released soon. Please email us any contacts or agencies you would like to see participate in the Safety Group program for 2008.

Welcome Back

Finally, a warm welcome back to Mary McIninch, Manager of Government Relations. Mary has been away on maternity leave since January and has now returned from her short break to guide the Safety Group and other Government Initiatives within the Staffing Industry.

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Be sure to wear sunscreen and Have a Safe and Happy Summer!